

(b) Urban and Village Planning Department

S. No.	Services	Designated officer	Stipulated Time Limit of providing the service	First Appellate Authority	Second Appellate Authority
1	2	3	4	5	6
1	Registration / Renewal of RHD	Associate Town Planner	15 days	Senior Town Planner	Divisional Commissioner
2	Technical no objection to habitat project of RHD	Associate Town Planner	30 days	Senior Town Planner	Divisional Commissioner
3	Sanction of habitat project of RHD	Associate Town Planner	60 days	Senior Town Planner	Divisional Commissioner
4	Completion certificate of habitat project of RHD	Associate Town Planner	30 days	Senior Town Planner	Divisional Commissioner

(c) Regulated Area :-

S. No.	Services	Designated officer	Stipulated Time Limit of providing the service	First Appellate Authority	Second Appellate Authority
1	2	3	4	5	6
1	Matters Concerning Sanctioning of Map	Designated Authority / Sub Divisional Magistrate	30 days	Controller Authority/ District Magistrate	Divisional Commissioner

5. Transport Department

S. No.	Services	Designation of Designated officer	Stipulated Time Limit of providing the service	First Appellate Authority	Second Appellate Authority
1	2	3	4	5	6
1	Registration of Vehicle	Divisional Transport Officer or Assistant Divisional Transport Officer or such Divisional Inspector of	1- Within 2 days on payment of fixed fee/ tax and receiving the application regarding non-professional	Under rule 35 of the Uttar Pradesh Motor Vehicle Rules, 1998 and under section 57, the Deputy Transport	Transport Commissioner

		Transport Department or Assistant Divisional Inspector, who is authorized for performing of duties of licensing authority by Divisional Transport Officer or Assistant Divisional Transport Officer	<p>2- vehicle on the presentation of necessary document form no. 20, 21, 22 and form no. A, original copy of bill of vehicle, Certified copies of valid insurance, Residential certificate and one photo, in accordance to rule 47 of the Central Motor Vehicle Rules, 1989.</p> <p>3- Within 4 days on payment of fixed fee/ tax and receiving the application regarding the professional vehicles.</p> <p>4- Regarding incoming vehicles from other Districts/ States for temporary registration, this tenure shall be (within) 30 days on verification of forms from the date of application.</p>	Commissioner at Headquarter of concerning area shall be the authority for hearing of appeals	
2.	Learners' License	Divisional Transport Officer or Assistant Divisional Transport Officer or such Divisional Inspector of Transport Department or Assistant Divisional Inspector, who is authorized for performing of duties of licensing authority by	Under rule 10 of Central Motor Vehicle Rules, 1989 compulsory document form no. 01, 02, Residential Certificate, certified copy of age certificate, consent of guardian in relation to applicants between the age of 16-18 years, for professional learners' license minimum 1 year old valid light	Under rule 5 of the Uttar Pradesh Motor Vehicle Rules, 1998 and under sub-section (8) of section 9, sub-section (2) of section 17 and sub-section (3) of section 19, the Deputy Transport Commissioner at Headquarter for concerning region shall be the authority for	Transport Commissioner

		Divisional Transport Officer or Assistant Divisional Transport Officer	vehicle driving license, two latest photographs and deposit of fixed fees, after that an exam shall be held within 3 days. After the date of passing the examination, license will be issued within 2 days.	hearing of appeals	
3.	Permanent License	Divisional Transport Officer or Assistant Divisional Transport Officer or such Divisional Inspector of Transport Department or Assistant Divisional Inspector, who is authorized for performing of duties of licensing authority by Divisional Transport Officer or Assistant Divisional Transport Officer	According to rule 14 of Central Motor Vehicle Rules, 1989, compulsory document form no. 04, valid learners' license (on its completion of minimum 30 days duration). For professional license - Motor Driving training on form no.05, certificate of school, two latest photos and deposit of fixed fee, next day after the passing of the examination.	Under rule 5 of the Uttar Pradesh Motor Vehicle Rules, 1998 and under sub-section (8) of section 9, sub-section (2) of section 17 and sub-section (3) of section 19, the Deputy Transport Commissioner at Headquarter of concerning region shall be the authority for hearing of appeals	Transport Commissioner
4.	Fitness	Divisional Transport Officer or Assistant Divisional Transport Officer or such Divisional Inspector of Transport Department or Assistant Divisional Inspector, who is authorized for performing of duties of licensing authority by Divisional Transport Officer or Assistant Divisional Transport Officer	According to rule 62 of Central Motor Vehicle Rules, 1989, compulsory documents, vehicle inspection report form, valid insurance certificate, control pollution certificate, certificate regarding payment of all dues, certificate of non-pendency of any challan with vehicle for inspection after that on the payment of fixed fees, the inspection shall be made on same day. If found fit, the fitness shall be issued next	Under rule 35 of the Uttar Pradesh Motor Vehicle Rules, 1998 and under the section 57, the Deputy Transport Commissioner at Headquarter for the concerning area shall be the authority for hearing of appeals	Transport Commissioner

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			day and if not found fit then all queries in writing shall be intimated.		
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6. Drinking Water Department

S. No.	Services	Designated officer	Stipulated Time Limit of providing the service	First Appellate Authority	Second Appellate Authority
1	2	3	4	5	6
1	Wherever technically feasible, sanctioning of new water connection otherwise rejection in special circumstances				
	(a) water connection of 15mm.diameter	Executive Engineer	15 days	Superintending Engineer	Chief General Manager
	(b) water connection of 20mm. diameter	Executive Engineer	15 days	Superintending Engineer	Chief General Manager
	(c) water connection of 25mm. diameter	Executive Engineer	30 days	Superintending Engineer	Chief General Manager
	(d) water connection of 32mm. diameter	Executive Engineer	30 days	Superintending Engineer	Chief General Manager
	(e) water connection of 40mm. diameter	Executive Engineer	30 days	Superintending Engineer	Chief General Manager
	(f) water connection of 50mm. diameter	Superintending Engineer	30 days	General Manager	Chief General Manager
	(g) water connection of more than of 50mm. diameter	General Manager	30 days	Chief General Manager	Chairman Uttarakhand Jal Sansthan/ Secretary Drinking Water
2.	Where technically feasible, sanctioning of new Sewer connection in Buildings / Commercial institutions otherwise rejection in special circumstances	Executive Engineer	15 days	Superintending Engineer	Chief General Manager
3.	Where it is possible technically, sanctioning	Superintending	30 days	General Manager	Chief General

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